

## ASA South East Region Course Subsidies

### **What is a South East Region Course Subsidy?**

Gaining a swimming qualification is vital in developing coaching skills. Undertaking such training is often expensive. To reduce some of the financial burden, the ASA South East Region can now offer funding towards the completion of Coaching Awards.

### **What are the aims and objectives?**

The objectives are to encourage individuals to take the first step into coaching by completing the appropriate award. Also, to assist the development of existing qualified coaches through additional, higher level courses and continued professional development.

### **Who is eligible?**

Applications are welcomed from people who can demonstrate that they are already, or intend to become, involved in coaching within either a Swim21 accredited club or a club that has completed the following:

- Submitted a completed swim21 Audit
- Attended a Swim21 Club Development Evening / made regular contact with the Regional Development Officer within the last six months
- For CPD Courses **All applicants must be from a Swim21 Accredited Club**

The proposed course must be recognised by the ASA and the applicant must meet course criteria. The South East Region has the final decision on which clubs should be subsidised, based on their progress towards achieving Swim 21 accreditation.

Special consideration will be given to applicants who are unemployed or disabled.

### **How often can I apply?**

Applications for an award from a club can only be made 5 times per financial year (i.e. April to March).

### **How large is a Coaching Bursary?**

Awards will be made to off-set the cost of training and examinations. Maximum bursaries are:

- ASA/UKCC Level 1 courses up to 2/3rds maximum £240
- ASA/UKCC Level 2 courses up to 2/3rds maximum £430
- ASA/UKCC Level 3 courses up to 2/3rds maximum £1200
- ASA Helpers Certificate maximum £33
- ASA/SCUK Safe Guarding and protecting children maximum £15
- SCUK Coaching Disabled Performers maximum £15
- SCUK Equity in Your Coaching / Club for All maximum £15
- CPD Courses up to £250.00 for individuals from a Swim21 accredited club

This will be split between the ASA, the South East Region and external funding – It is recommended that the short fall should be met by the club or individual.

### **How are applications made?**

Applications for a bursary should be made through the ASA South East Region Office, with both the applicant and Club Chairman completing the relevant parts of the application form.

Section A&B: To be completed by the applicant

Section C: To be completed by the Chairman of the applicant's affiliated swimming club prior to submission

Your application must be received **BEFORE** your course start date, and the earlier the better, as it allows any mistakes to be amended, or queries verified.

**When are grants awarded?**

Application forms will be accepted by the Regional office at any time as at present, the funding is available.

**Grants will be paid once the office receives notification of attendance and completion of the course from the club chairman, head coach or secretary.**

**Please note that the bursary will be paid to the club. Please ensure accurate completion of club details.**

The Club will be advised of the acceptance of application by the development team by post and provided with a form to be signed and sent to the regional office on completion of the course.

Once this form is returned, a cheque will then be sent to the club contact detailed on the form.

**CHEQUES WILL ONLY BE MADE PAYABLE TO CLUBS.**

**Can clubs put several applicants through at the same time?**

Yes, they can but will have to fill in a form for each applicant.

Please write in BLOCK CAPITALS throughout and return your completed application to:

**Joan Massie Regional Office and Finance administrator - South East, Amateur Swimming Association, Bisham Abbey National Sports Centre, Bisham, Nr Marlow, Buckinghamshire, SL7 1RT.**

## SECTION A

PERSONAL DETAILS – to be completed by applicant

Mr		Mrs		Miss		Ms	
Date of birth				Age			
Home Address				Telephone number Home:			
				Other Contact number:			
Postcode							

Occupation

## SECTION B

CURRENT SWIMMING COACHING QUALIFICATIONS (with dates achieved):

Number of years coaching:	Current Coaching commitment per week:
Has you club gained swim21 Accreditation?	<b>If NO</b> – What is the clubs current status? <i>(please tick)</i>
<b>YES</b> <b>NO</b>	<b>Audit Completed</b> <b>Action Plan Completed</b> <b>Evidence Collection</b>
Please name your Regional Development Officer	When did the club last attend a club development evening?

## PURPOSE OF BURSARY

Please give details of the education/training programme/coaching event you wish to follow:

Title of Course	
Date(s) of Course	
Venue	
Cost of course	
Amount of Bursary applied for	

**SUPPORTING STATEMENT**

Please indicate, in the space provided, the benefit of this training to you and to your swimmers/team/club:

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**DECLARATION**

To the best of my knowledge, the details in this application are correct. I understand information from this form may be used for administration and publicity purposes in accordance with the Data Protection Act 1998.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION C**

Name of Swimming Club	
Name Of Chairman	
Contact Address:	Telephone Number (home):
	Other Contact number:
Post Code:	

To the best of my knowledge, the particulars in sections A & B are correct.

Yes  No  (please indicate below)

**PLEASE GIVE DETAILS OF THE APPLICANT'S PERSONAL COMMITMENT**

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Please give details of the applicant's potential for improvement. Include standard(s) and target(s) for performance, over the next two years (e.g. selection for forthcoming squads or events etc.)

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I (name):	Chairman of:
Hereby support the application of:	Signed:
	Dated: